



# FIRST NATIONS HEALTH AND SOCIAL SECRETARIAT OF MANITOBA

## **EXCITING CAREER OPPORTUNITY!** **System Administrator**

Do you have prior experience in maintaining network infrastructure? Are you an IT guru with great people skills and enjoys providing excellent customer care? Do you want to work on a team that is known for helping their team grow and expand their skillset? If you answered yes to these questions, then keep reading this ad for your opportunity to support the movement of improving the health status of First Nations people in Manitoba.

The First Nations Health and Social Secretariat of Manitoba (FNHSSM) is currently hiring a System Administrator. The System Administrator will work within our eHealth Department in collaboration with our Research Department and will provide system administrator support to FNHSSM and various First Nations communities across Manitoba.

What can FNHSSM offer you? Too much to list but here are some of the highlights:

- Competitive compensation package including a comprehensive benefits package and 5% employer matched pension plan.
- This is a salaried Monday to Friday position with a paid hour lunch break.
- FNHSSM is an employer that genuinely cares, we care about our employees and treat them with the upmost respect.

What are we looking for? We'll keep this brief, but feel free to contact us if you would like more info:

- We would prefer someone who has graduated from a registered College or Trade School in an IT related field.
- Experience supporting small to medium businesses, and range of technologies, including physical server infrastructure, networking, VPN, firewall, backups, Windows and Linux server OS, and more.
- It would be an asset if you have prior experience in providing IT support remotely.
- Communication and organizational skills, we really need someone who can juggle multiple tasks and priorities and effectively communicate with IT colleagues and the FNHSSM team as an entirety.

Does this all sound great to you? If so, please submit your cover letter, resume and salary expectations to our Director of Human Resources at [hr@fnhssm.com](mailto:hr@fnhssm.com) by **January 19, 2024 at 4:30 PM CST**. If you have any questions or would like to review the job description, feel free to contact our Director of Human Resources at 204-794-4025.

*We thank all who apply and advise that only those selected for further consideration will be contacted. Employment Equity is a factor in selection. Applicants are requested to voluntarily indicate in their covering letter if they are from any of the following groups: women, Indigenous, visible minorities and individuals with disabilities.*