



REQUEST FOR PROPOSALS

ISSUE DATE: **March 17, 2025**

PROJECT TITLE: Catering Services for Nibi Gathering

CLOSING DATE: **April 15, 2025**

CLOSING TIME: **4:30 PM CST**

ISSUING OFFICE: **First Nations Health & Social Secretariat of Manitoba (FNHSSM)**
Unit 74, 630 Kernaghan Avenue
Winnipeg, Manitoba, R2C 5G1

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

April Seenie, Nibi Coordinator
Email: aseenie@fnhssm.com
Cell: 431-374-5396

2025 NIBI GATHERING

Introduction

The FNHSSM invites qualified and experienced caterers, restaurants and/or individuals to provide prepared and delivered lunches daily to Bannock Point in the Whiteshell Provincial Park **May 23 & 24, 2025** inclusive.

Background

The Nibi (water) Gathering is an event that centers around one foundational theme: Nibi Onje Biimaadiziwin (“Water is life” or “Everything needs water to live”), while reflecting on three themes: Mino-biimaadiziwin (living a good life), Nindigaweminadoog (all of my relations), and Anishinaabemowin (the language). The gathering will be held from **May 23 – 24, 2025** at **Bannock Point in the Whiteshell Provincial Park**. The site is comprised of a wiigwaam (teaching lodge), dining tent, teaching/workshop area, sweat lodge, and campsite areas. Please be advise that there is no electricity on-site and no kitchen area to prepare food. Food must be prepared beforehand. **** Approximately 300 people are anticipated to attend each day of the 2-day gathering.**

Scope of the Services

The Nibi Gathering provides daily lunches for attendees of the gathering. The following information is meal types, dates and number of meals required:

- Friday May 23, 2024– Lunch for 300 people.
- Saturday May 24, 2024 – Lunch for 300 people
- Delivery of food, or capacity to cook on-site.
- Food should be ready at least 15 minutes prior to each mealtime with the flexibility in case presentations go longer than expected.

Proposal Submission Requirements

- Please submit a single electronic PDF attachment clearly marked with the “**2025 Nibi Gathering Catering**”
- Bid / proposal to include name and contact information for the primary contact.
- Experience of Caterer and other helpers.
- Proof of Food Handlers’ Certificate
- A general description of the proposed menu.
- Quote for each meal and delivery.
- A “not-to-exceed cost” to perform the scope of services.
- At least three (3) references.

Evaluation Criteria

Proposal submissions will be evaluated on the following criteria:

- Details identified in the *Proposal Submission Requirements* section.
- Experience and qualifications.
- Proposed Menu Options.
- The use of environmentally friendly products.
- Itemized cost proposal for each day; including delivery fees (if applicable).
- References.

Deadline to Submit Proposals:

- Proposals are due **no later than 4:30 PM CST on April 15, 2025**

Please address your proposal to:

April Seenie, Nibi Coordinator

Email: aseenie@fnhssm.com

All submissions will receive an email confirming receipt of the proposal. A proposal will not be considered officially received until a confirmation email has been sent.